



**PRINCE** *of* **PEACE**  
CHRISTIAN SCHOOL

**2024-2025**

**Fee Structure**

**Grants**

**Scholarships**

**New Student Enrollment  
Process**

**Admissions Information**

38451 Fremont Blvd.

Fremont, CA 94536

(510) 797-8186

[www.popchristianschool.com](http://www.popchristianschool.com)

# Fees, Grants, and Scholarships

## Fees and Tuition

Application Fee	\$150
Student Registration	\$200
Tuition	\$11,900
	\$11,700 - 2 <sup>nd</sup> child
	\$10,250 - 3 <sup>rd</sup> /4 <sup>th</sup> child

## Application and Registration

The application fee is paid at the time you submit your application to enroll at Prince of Peace School. Once a student has been accepted, a non-refundable tuition deposit is required to secure a student's spot. The amount and deadline will be provided in the acceptance letter. The registration fee is included in the tuition payment plan account in FACTS Management.

For returning students, the application fee is paid at re-enrollment, and the registration fee is paid with the first month's tuition through FACTS Management.

## Grants and Scholarships

The fellowship of Prince of Peace Church has a very high commitment to Christian education. While tuition is set based on the actual cost of the education of a student for the academic year, numerous grants and scholarships are available because it is our desire to do everything possible to make available a Christian education for every family who values it for their children.

**Please note that new student applicants cannot apply for a grant until the student has been accepted.**

Those requesting a grant based on need must complete an online application through FACTS as noted below. The following are the grants and scholarships available.

**The Family Grant** is provided to families with more than one child in school. A tuition grant of \$200 is provided for a second child and a grant of \$1650 is provided for a third or more students from one family.

**Commitment to Ministry Grants** are available to members of Prince of Peace Church and members of churches who have an Associate Membership with Prince of Peace Church. As a committed member of our fellowship or an Associate Member church, the use of your abilities, time, service, and regular offerings help support all of the ministries in which we are involved, including the school. In the same way, others are committed to you and your child's education, and they have committed to providing grants to families from the church fellowship. Commitment to Ministry grants will be reviewed annually awarding grants of \$1600 per child for families who qualify.

### Grants Based on Need

Grants and scholarships based on need are available and can be applied for by completing the online financial aid application at <https://online.factsmgt.com/SignIn.aspx>. All awards are done in the order the applications are received. Grants are based on demonstrated need and student evaluation. All grant awards must be kept confidential.

## Refunds

The application and registration fees are non-refundable. Refunds of prepaid tuition are on the following pro-rated basis: 65% if withdrawal is in the first quarter, 40% if withdrawal is in the second quarter, 20% if withdrawal is in the 3<sup>rd</sup> quarter. No refunds if withdrawal is in the 4<sup>th</sup> quarter. Refunds for tuition on payment plans are as follows: Partial months are not pro-rated, if student is enrolled over 5 days into the month, the entire month must be paid. If days attended does not coincide with payments made up to that point, additional payments may be owed. Remaining payments will be canceled once all money due is paid.

# New Student Grades K - 8

## Enrollment Process & Admissions Information

### How to Apply:

Online:

- Application: <https://secure.gradelink.com/454/enrollment>
- To pay application fee:  
<https://princeofpeace.lutheranschool.aware3.net/form/Og6fhCH8H?authToken= token>
- Please note that online applications will be returned if submitted before the designated date.

### Kindergarten

1. To apply for enrollment, submit the following:
  - Online Application
  - Copy of student's birth certificate (upload to application)
  - \$150 application fee (non-refundable) see above link
2. You will be contacted in February to schedule a Kindergarten readiness assessment that will take place in March
3. Notification of acceptance or non-acceptance will take place toward the end of March
4. Once acceptance letter is received:
  - A non-refundable tuition deposit (\$1000) must be paid by the date stated in the acceptance letter in order to hold your student's spot
  - Proof of immunization and *Health Examination for School Entry* form (included with acceptance letter) must be turned into the school office
  - Grant applications can be submitted at this time (see Grants and Scholarships on previous page). Grants can only be applied for once you have received an acceptance letter

### Grades 1-8

1. To apply for enrollment, submit the following:
  - Online Application
  - Copy of student's last progress report or report card
  - Copy of student's last standardized test (2<sup>nd</sup>-8<sup>th</sup> grade)
  - \$150 application fee (non-refundable) (see link above)
2. Once the above required items are received, you will be contacted to schedule an assessment and interview
3. If no further assessment or additional information is requested by the principal, notification of acceptance or non-acceptance will take place within 2 weeks of new student interview
4. Once acceptance letter is received, grant applications can be submitted online

\*All required documents can be uploaded to the online application or turned in to the school office.

\*Application fee can be paid online or in the school office by check, cash or credit card.

\*Please note that applications will not be considered complete until payment and required documentation is received.

\*All new students are accepted on a probationary basis.

# Important Dates

## January

- 12 – Kindergarten Priority Enrollment starts for current POP families
- 16 – Kindergarten Information Night 7:00pm
- 17 – Kindergarten Registration

## February

- 1 – Re-enrollment (for currently enrolled students)
- 3 – Community Open House 9am – 12pm
- 15- Open enrollment (1<sup>st</sup> – 8<sup>th</sup>)

## March

- Mid – Kindergarten Readiness Assessments
- End – Kindergarten acceptance and waitlist letters go out
- \*\* Grant applications are due within 2 weeks of receipt of acceptance letter

# Additional Information

## Contact Email:

Admissions Coordinator - [admissions@popfremont.org](mailto:admissions@popfremont.org)

## School Office Information:

Office Phone Number – (510) 797-8186  
School Office Hours – Monday - Friday 7:55am – 4:00pm